

## APPLICATION FORM ON PERSONAL DATA PROTECTION

Some rights are granted to personal data owners who are identified as concerned person in Law on Protection of Personal Data number 6698 (hereinafter called as “Applicant”) regarding the processing of personal data according to Article 11 of Law on Protection of Personal Data.

According to Article 13 of Law on Protection of Personal Data, the applications regarding these rights must be made in written or with other methods determined by Council of Protection of Personal Data (“Council”) to our Company as data controller.

In this scope, the written applications can be conveyed to our company by taking a copy of this form and;

- through personal application of Applicant,
- through public notary,
- by signing with “secure electronic signature” defined in Electronic Signature Law number 5070 and sending to electronic mail address of our company stated as [ukinox@hs02.kep.tr](mailto:ukinox@hs02.kep.tr).

You can find the information about the channels related to how the written applications will be delivered to us below.

Application Method	The Address for Application	Information Stated in Submission of Application
Personal Application (the applicant applies with a document indicating his/her identity information by coming to the stated address)	Barbaros Hayrettin Paşa mah. 1992 SK. No:14 K:10 D:109-110-111 Esenyurt/İSTANBUL	“Information Request Within The Scope of Law on Protection of Personal Data” must be written on envelope.
Notification via public notary	Barbaros Hayrettin Paşa mah. 1992 SK. No:14 K:10 D:109-110-111 Esenyurt/İSTANBUL	“Information Request Within The Scope of Law on Protection of Personal Data” must be written on notification envelope.
Sending by e-mail by signing with “secure electronic signature”	<a href="mailto:ukinox@hs02.kep.tr">ukinox@hs02.kep.tr</a>	“Information Request Within The Scope of Law on Protection of Personal Data” must be written in subject part of e-mail.

By an e-mail sent from electronic mail address which was previously notified and registered to system of our company	<a href="mailto:muhasebe@ukinox.com">muhasebe@ukinox.com</a>	“Information Request Within The Scope of Law on Protection of Personal Data” must be written in subject part of e-mail.
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Also, after other methods are determined by Council, our company will separately notify how the applications will be taken over these new methods.

Your applications will be replied within thirty days beginning from the date your request is delivered to us According to characteristic of the request pursuant to Article 13 Clause 2 of Law on Protection of Personal Data. Our replies will be delivered to you in written or through electronic media according to Article 13 of Law on Protection of Personal Data.

**A. APPLICANT’S CONTACT INFORMATION**

<b>Name</b>	
<b>Surname</b>	
<b>R.T. Identification Number</b>	
<b>Telephone number</b>	
<b>E-Mail Address</b>	
<b>Address</b>	

**B. PLEASE STATE YOUR RELATION TO OUR COMPANY**

(Such as Business partner, intern, former employee, third party company employee)

<input type="radio"/> <b>Former Employee</b>  <b>The Years I Have Worked in Your company</b>  <b>Subject:</b>	<input type="radio"/> <b>I have made a Job Application / Resume Sharing</b>  <b>Date:</b>  <b>Subject:</b>
<input type="radio"/> <b>I am a business partner</b>	<input type="radio"/> <b>I am an employee of a third party company</b>

<b>Company name:</b> <b>Subject:</b>	<b>Company name:</b> <b>Subject:</b>
<input type="radio"/> <b>Other</b> <b>Subject:</b>	

**C. PLEASE STATE YOUR REQUEST IN DETAIL WITHIN THE SCOPE OF LAW ON PROTECTION OF PERSONAL DATA.**

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**D. PLEASE SELECT NOTIFICATION METHOD WITH WHICH THE REPLY TO BE SENT IN RETURN OF YOUR APPLICATIONS**

- I want it to be sent to my address.
- I want it to be sent to my e-mail address. (If you select e-mail method, we will be able to give you a faster reply).
- I want to receive it by hand. (If it is received by proxy, power of attorney or authorization certificate approved by public notary must be submitted).

This application form is prepared to provide you an accurate reply within its legal period by determining your personal data processed by our company and your relation to our company, if available. Our company reserves its right to request additional document and information (such as identity card or driver’s license copy etc.) to determine identity and authorization for the purpose of providing security of your personal data and eliminating legal risks that may arise from illegal and unjust data sharing. If the information that you conveyed within the scope of this form is not accurate and updated or an unauthorized application is made, our company is not

held liable due to the requests originating from the aforementioned wrong information or unauthorized application.

Applicant (Personal Data Owner)

**Name Surname:**

**Date of Application :**

**Signature:**